

## YMCA POLICIES & PROCEDURES

Our YMCA maintains policies and procedures to ensure the safety, welfare, and positive experience of all members, guests, and staff. Please review each section below.

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### MEMBERSHIP CANCELLATION POLICY

To cancel or make changes to your membership, a cancellation/change form must be signed at the Service Desk at least **30 days before your next draft date**.

You may also email a cancellation request to [membershipdirector@idahofallsymca.org](mailto:membershipdirector@idahofallsymca.org) at least 30 days before your next draft date. Include your name, address, and phone number on file.

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### CODE OF CONDUCT

Help us uphold the YMCA core values of **respect, honesty, responsibility, caring, and faith**.

- Members and guests under age 14 must be accompanied by an adult (18+).
- Follow all posted rules in each facility or program area.
- Maintain a family-friendly environment—profanity, inappropriate comments, or disruptive behavior will not be tolerated.
- Drinks are allowed only in spill-proof, non-breakable containers.
- Wear modest and appropriate attire. (no revealing clothing)
- Shoes are required in all areas except locker rooms or certain classes (e.g., yoga). Closed-toe shoes are required in weight rooms, and when using equipment.
- Ages 14 and younger must be accompanied by an adult in locker rooms and changing areas.
- Refrain from cell phone conversations in program areas. **Cell phone use is prohibited in locker rooms.**
- For safety, the YMCA regularly checks sexual offender registries. Individuals listed are **not eligible** for membership, program participation, volunteering, or employment.

- Day use equipment, towels and lockers provided at service desk may be temporarily available with collateral. (e.g. Keys)
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## TRAINER POLICY

All trainers and instructors must be employed by the YMCA or obtain prior approval to conduct training or lessons on-site.

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## YOUTH FACILITY USE

- Youth ages **12–13** may use cardio and weight equipment after completing new member orientation **with a parent/guardian**, who must remain with them during their workout.
  - Youth **under 14** must be directly supervised by a parent/guardian (18+) at all times while using the facility.
  - Teens **14–18** may use cardio and weight equipment without supervision after completing new member orientation. Guardians are welcome to assist as needed.
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## LOCKER USE & RENTAL

Lockers are available for daily use. Rental options are available at the Service Desk.

### Locker Rental Fees:

- Small: \$4/month
- Medium: \$6/month
- Large: \$10/month

The YMCA is not responsible for lost or stolen items. Please secure all valuables in a locker. Lost and found items are kept when possible—check at the Service Desk for missing belongings.

Clean towels can be provided at service desk in return for temporary collateral.

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## TOBACCO, DRUG & ALCOHOL-FREE CAMPUS

The YMCA is an alcohol- and tobacco-free environment. No alcohol, smoking, vaping, dipping, or use of any tobacco or vapor products is permitted in our buildings, parking lots, or grounds.

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## **SCHEDULE CHANGES, CLOSURES & INCLEMENT WEATHER**

### **Program Schedule Changes**

Programs may be canceled due to low enrollment, attendance, holidays or weather. Please keep your contact information up to date to receive notifications.

### **Facility Closures & Weather Alerts**

In cases of inclement weather or emergencies, updates will be sent via email, social media, and posted in our facilities.

### **Holiday Hours**

To allow staff and members time with loved ones, the YMCA and Early Learning Center observe adjusted hours on certain holidays.

#### **Main facilities are closed on:**

- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Eve
- Christmas Day

**New Year's Eve:** Close at 12 PM.

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## **GUEST PASS PROCEDURES**

Current YMCA members may bring **one guest per year**. Guests must complete a registration form and show a valid ID at each visit.